



Stefano Neri

Managing Partner/Project Manager

00971 55 4229175

s.neri@davincigroup.ae

Dubai, United Arab Emirates

AREAS OF EXPERTISE

Change management

I am a very ambitious project manager and I have qualifications along with comparable experience of working to the highest standards. I have a long track of ensuring projects that are delivered to the highest quality, within budget by effectively organising, managing and utilising all resources. I am able to lead teams on commercial, industrial, and construction projects where the highest standards are routinely demanded. I always want to be actively involved in all aspects of the project life-cycle. I take direction well and I work hard to manage stakeholder expectations. I am willing to travel and/or spend long periods abroad, I am currently looking for a suitable position with a market leader company.

Staff management

Leonardo Da Vinci LLC
Managing Partner and Project Manager - Today

BEST PRIME TRADING DMCC - DUBAI, UAE
Project Manager 2018 - today

Duties:

Project planning

- Responsible for costing, estimating and planning projects
- Preparing project initiation documentation

Project reporting

- Responsible for ensuring best value is obtained for the project including
- Maintaining and completing Project Key Performance Indicators
- Writing detailed and summarized project progress reports

Resource management

- Identifying, costing and processing any contract variations
- Tracking activities against the detailed project plans

Risk management

- Updating project plans to include agreed changes

Contract administration

NERI SRL - VERONA, ITALY
Project Manager 2006 – 2018

Duties:

Supervising

- Responsible for costing, estimating and planning projects

Managing project quality

- Preparing project initiation documentation
- Responsible for ensuring best value is obtained for the project including
- Maintaining and completing Project Key Performance Indicators

Product development

- Writing detailed and summarized project progress reports
- Identifying, costing and processing any contract variations

Personal skills

- Tracking activities against the detailed project plans

Flexible & adaptable

- Producing accurate financial reports
- Monitoring actual expenditure figures against project budgets

Perseverance

- Organising and facilitating Project steering/ Operating Committees meetings.

Detail oriented

MARANI SPA - VERONA ITALY
Project Manager 2003-2006

Duties:

Possitive attitude

- Managed the project team including any subcontractors

- Ensuring Projects and Programmes are executed using agreed standards
- Reviewed and approved all project documentation
- Resolved any problems and issues that arose
- Undertook all monthly project financial cost reporting
- Preparing status reports for use in communication to stakeholders
- Escalated issues and areas of concern to senior managers
- Ensured staff and sub contractors timesheets were accurately completed
- Generated Work packages and Work instructions
- Provided project support for all activities

Relationship building

Decision making

Attention to detail

Confident

Microsoft Project

Advanced First Aid

Italian Speaker

English Speaker

Personal details

Stefano Neri

Date of Birth 04/02/1972

Bologna, Italy

Adress, Dubai Marina

s.neri@davincigroup.ae

Cell: 00971/554229175

Nationality: Italian

RTA Driving lincese:

A – motorcycle

B – auto

Construction Company – S.E.C.O.M. Srl (Verona, Italy)

Project manager 1998-2003

Duties:

- Responsabile for costing, estimating and planning projects
- Managed the project team including any subcontractors
- Ensured projects and programmes are executed using agreed standards &
- Reviewed and approved all project documentation
- Resolved any problems and issues that arose
- Undertook all monthly project financial cost reporting
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- Escalated issues and areas of concern to senior managers
- Ensured staff and sub contractors timesheets were accurately completed
- Generated Work packages and Work instructions

C.E.T.I.S. SRL

Project Manager 1994-1998

Assistant Project manager 1992-1994

SKILLS AND COMPETENCIES

Project management attributes

- Creative, effective, informed and with a motivated teams focused on
- Experience of working with stakeholders and solution providers
- Successful and demonstrable delivery of results from a client site
- Accurately identified a client's key requirements
- Comprehensive understanding of project management methodologies
- Good track record of managing complex multifunctional projects in various
- Experience of web development, sales, new business or markets projects

Personal attributes

- Good team player
- Capable of working under limited supervision
- Able to self start own improvement initiatives
- Possessing a responsible attitude, tact, patience and courtesy
- Ability to operate under pressure and deliver to demanding deadlines
- Motivate project or programme teams to own and complete tasks assigned

Professional attributes

- Knowledge in developing and administering resource plans and budgets
- Strong verbal and communication skills
- Computer literate, with high level of competence in the use of Microsoft

ACADEMIC QUALIFICATIONS

2012 – Master Project management and Real Estates funds

2005 - Safety on construction sites

1996 - Real estate license Verona, Italy

1990 Diploma of Building engineer

HOBBIES

I am fitness conscious

Played rugby for 10 years

Boxing and muay thay

I am a licensed scuba diver